Saskatchewan Rowing Association

Membership Assistance Program

Date of Board Approval

May 28, 2016

MEMBERSHIP ASSISTANCE PROGRAM (MAP)

MAP funding will be used specifically for increasing the membership of existing clubs and for increasing membership in new zones.

1. Criteria for Eligibility

1) To be eligible for Map funds, clubs or programs must meet the following criteria:
   a. be an SRA or probationary club member in good standing
   b. complete one application (spending plan) for each project and prioritize applications when more than one project is applied for
   c. provide a minimum of 25% self-help for each project

2. Eligible Requests

1) Preference will be given to projects that aim to increase membership. Efforts to increase the profile of rowing and increase the quality of rowing activities in the club and/or the province

2) Any project which has a demonstrable benefit to the participants, the club, the community and the sport of rowing.

3. Funding Limit

1) There is no limit on the amount of funding that can be requested for one project. However, SRA may not be able to grant the full amount requested. Partial funding may be awarded if the club and the SRA agree that the project can proceed with partial funding.

4. Ineligible Requests

1) Capital expenditures on fixtures including upgrading, construction or maintenance
2) Retroactive or deficit funding
3) Where duplicate funding by another organization has been accepted or is available

5. Restrictions on Requests

1) Equipment – long term storage and a method of insurance must be documented.
2) SRA policy and procedure limit the following:
   a. meal allowance
   b. accommodation allowance
   c. travel allowance
3) Training/Information/Certification Courses – a club applying for funding to send a member to a course must set criteria so that member upon receipt of training (member should give a report, do a seminar, lecture, training for other club coaches).

6. Sample Projects

1) Learn To Row Courses
2) Open House at Rowing Facility
3) Workshop of Conference

4) Host a Regatta
5) Purchase of Club Equipment
6) Instructor/coach/officials clinics

7. Application & Allocation Procedure

1) Correctly fill out Spending Plan form and mail to the VP Development
2) Spending Plans must be received no later than May 31 of the current year for existing clubs. There is no deadline for new zone development or new club development
3) The Development Committee shall be appointed by the VP Development to review the submissions
4) Considerations will include: value of the project to the club and rowing community, availability of funds, ability to generate self-help, history of club in conducting rowing programs that generate new members, demonstrated responsibility of a club in SRA.
5) Clubs shall be given notice of successful and unsuccessful applications no later than June 15, of the current year. All other applicants will be notified upon review of the application.
6) 50% of the funds will be forwarded with this notification.
7) Upon receipt of the Follow up Form and completion of the project, the remaining 50% of the funds will be forwarded after approval. Submission deadline for the Follow Up form is March 31, of the current year.
8) Funding will be returned to the SRA if a project is not carried out, the follow-up form is not submitted, or if original receipts are not provided.

8. Acknowledgment of Sponsor

1) Recipients of MAP Funding must display Saskatchewan Lotteries Logos and/or Sask. Sport Inc.'s Promotion "Sport, It's More Than A Game" on correspondence. SRA Logos must appear on all correspondence as well.